



Sarnia Sting Hockey Club  
1455 London Road  
Sarnia, ON  
N7S 6K7

<b>JOB TITLE</b>	<b>Intern – Community Relations Lead</b>
<b>REPORTS TO</b>	<b>Jennifer Gillis – Manager, Game Day &amp; Special Events</b>

#### JOB PURPOSE

The Intern – Community Relations Lead position is an integral part of the Sarnia Sting Community Involvement Program, and focuses on providing outstanding fan experiences to community groups outside of Game Day activities. The person who fills this position will be required to work community events and player appearances throughout the season. The primary function of this position is organizing and overseeing our community events, and player/mascot appearances. This position reports directly to the Game Day & Special Events Manager.

#### DUTIES AND RESPONSIBILITIES

- Attend and facilitate events through the Community Involvement Program
- Working with Corporate Sales, Group Fulfilment, and Special Event departments to schedule all events
- Assist in identifying and developing new groups and businesses for community outreach opportunities
- Develop new community outreach opportunities through social media, events in the community, and in-game experiences
- Other duties as assigned

#### QUALIFICATIONS

- Sports and Recreation Management student preferred
- Experience organizing and executing special events an asset
- Must have great customer service skills, be extremely organized, and enthusiastic
- Reliable, out-going, with a flexible work schedule

#### WORKING CONDITIONS

This position requires regular evening and weekend work, as dictated by community calendar for the season. Additional hours may be required on Game Days based on whether community involvement activities are taking place. In addition to all community visits, a minimum of six hours within the office are required each week.

When working at the arena, certain intermission promotions will require Game Day Staff to walk on the ice, appropriate footwear should be worn at all times and proper care should be taken to prevent injury. All intern staff will be required to wear the provided uniform, with business attire pants and shoes.

#### PHYSICAL REQUIREMENTS

Physical requirements include but are not limited to:

- Loading and unloading of equipment at community appearances
- Other duties as assigned

#### TO APPLY

Please send your cover letter and resume by July 29, 2018, to: [buzz@sarniasting.com](mailto:buzz@sarniasting.com), citing the job title in the subject line. References may be required upon request.

We thank all applicants for their interest, however only those selected for an interview will be contacted.

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